# KINGSBRIDGE IN BLOOM

## Minutes of the Committee Meeting held on Wednesday 31 May 2017
## Council Chamber, Quay House at 6.30 pm

**Action**

**Present:** Graham Price (**GP**), Lis Smith (**LS**), Jan Alen (**JA**), Adrienne Benton (**AB**), Anne Balkwill (**ABL**), Angela Taylor (**AT**)

**1. Apologies:** Alan Purchase (**AP**), Robin Griffin (**RG**)

**2. Previous Minutes:** The previous Minutes were agreed as an accurate record and signed by the Chairman.

**3. Matters Arising: None.**

**4. Correspondence: None.**

**5. Chairman** – As per report plus

Portfolio – this is nearing completion. Paul Martin will be providing a PDF of the final version for proof reading prior to it being sent to the Printers. GP thanked everyone for their input into the document. JA asked if all the areas that are covered by KIB are noted in the document – GP confirmed that there are photos of all the areas and all are captioned which provides a full picture of the work that KIB do. Photos of all the Committee Members will be included in the Portfolio – GM to arrange to take them. GM

The two Judges have bene confirmed as Tim Eley and Martin Abrahams.

The batteries on the bowsers need to be sorted out – instructions need to be adhered to. AB to liaise with Brian Hill about putting instructions in garage to assist users. AB

The Haycart is nearing completion. The groundwork is organised as is the signage for this area. Installation of the cart will be within the next two/three weeks.

**Finance –** No update available – LS to circulate once received from AP. LS

**Publicity –** as per report plus

AT will speak to Aileen Dain and obtain the remaining supplies of KIB Tea Towels which will then be handed to GM. We need to also establish where the other merchandise, eg stickers and post cards are ordered from. AT to follow up and advise GM. It was proposed after discussion that the pricing structure for KIB goods should be simplified as: AT/GM

Tea Towels - £4.50 for 2 for £8
Postcards and stickers – 50p each
Special cards - £2
Knitted flowers brooches - £2

Proposal to simplify pricing:

Proposed: Anne Balkwill Seconded: Jan Alen
All were in agreement

The Noticeboard in the Recreation Ground is full of outdated documents – GP to liaise with Martin Johnson, Town Clerk. GP

GM was unaware that Café Decks had organised a Sunflower competition – all publicity needs to go through GM so that the website can be updated accordingly.

**Planting** – No written report. JA to provide a full report for the next meeting. JA confirmed that she had received an email from Dave Dain about plants for Church Street. It was agreed that JA would advise DD to approach the IYN Co-ordinators for funding from the IYN budget. JA

One of the planters outside of the Museum is failing – AT to follow up. Palladium have donated 12 bags of compost. AT

**IYN's –** GP confirmed that he has still not had a judging date confirmed, however, 3 of the IYN's will be judged on the main Judging day on 6 July – the Lime Kiln, Saffron Park Gateway and the Primary School.

**Environment/Sustainability –** as per report plus

AT confirmed that Nigel Mortimer, South Devon AONB Estuaries Officer, has offered to do a talk for us – AT to follow up and agree a date for Autumn 2017. He will also do a 'Bat Walk' for us. AT

The Museum has a new composting area.

Thanks to John and Rosemary Speed for organising the Lime Kiln event which was very successful. AT will be doing a talk on the Lime Kiln to a local literary group on 21 June. The Frogmore Lime Kiln re-enactment is still to be arranged.

Gunnera in Recreation 'ground – AT advised that all but 3 of the plants should be removed in the Autumn and that boulders should be placed there as per the other end of the pond. AB re-iterated that there had been no long term plan to leave the Gunnera in situ but it was felt that something needed to be in place whilst we await delivery of the boulders.

The Pond has been cleared but still needs to have the growth scooped out regularly to avoid build up. GP has asked SHDC if they could do it but as we still have no dedicated Gardener for Kingsbridge it is unlikely they will do it. Is there a KIB volunteer willing to take this on?

**Watering –** The Committee wished to record its thanks to Kingsbridge Town Council for purchasing the new electric bowser for us. Richard Smith and John Kinch have volunteered to commission it ready for use as soon as possible.

The Watering Schedule is now complete and will be issued to all parties asap.

**Equipment/Maintenance –** GP advised that a new trolley will ordered and Brian Hill has offered to pay for it in memory of his late wife, Marilyn.

**6. Fair Week Stall –** apparently Dave Dain had written to the Community Garden to ask if they wished to share a stall with KIB; they have declined. GM will organise the stall with help from Dave and Aileen Dain and other KIB volunteers – GP to advise DD accordingly. GM/GP

**7. Social Evening on 5 August** – GP to speak to Paul Martin to get some ideas on how to organise the event. GP

**8. AOB**

Car parking outside Quay House on working party days – this has caused some issues when KIB volunteers or suppliers need to park at Quay House to deliver plants etc. It was agreed that in future we would notify the admin team in Quay House of our requirements for specific dates and book the necessary spaces in advance. LS

Fine Shine barrel – we no longer receive sponsorship from them and it should be removed as it is unsightly.

Kingsbridge Show – ABL asked if any KIB volunteers would be interested in acting as car parking staff for the Horticulture and Homecraft tents – 6 volunteers would be required from 8.00 am. until 10.00 a.m. and in return they would be given free entry into the show. Richard and Lis Smith and Richard and Adrienne Benton have volunteered – LS to email rest of KIB team to ask for two more. ABL to arrange for show passes to be sent to LS for distribution. LS

Planter on wall of Fire Station – it was agreed that this should be removed.

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| AT to arrange a Propagation Workshop for some time in August which will be advertised to KIB members. | AT |
| AT will be giving a talk on William Cookworthy at the Museum on 12 July - £4 per head to include entry into the Museum. | |
| Judging Day – Alwyn Milburn will be providing transport for the Judges. Sally Milburn will be organising the catering for lunch. The Methodist Church room has been booked and will be available to us from 11.30 a.m. to set up the displays etc. The Judging route will be the same as last year. The weed killing of the route will be done by Ian Randall on behalf of KTC – GP to liaise with Ian accordingly. | GP |

**Date of next meeting**: **Wednesday 28 June 2017 at 6.30 pm.**

*Meeting finished at 7.50 p.m.*